

## Monroe Middle School Site Council: Agenda and Minutes 10/16/2019

### Agenda

- Welcome and Introductions (10 mins).
  - Name, role, born/raised, something about yourself
- Overview of Site Council (30 mins)
  - Historical context
  - What are you looking forward to?
  - Roles, membership, meetings, duties, example
- Working agreements/Norms (15 mins).
- Future meeting dates (3 mins)
- Good of the Order (2 mins.)

### Minutes

**Date:** 10/16/2019

**Time:** 3:45-4:45

**Present:** Sun Saeteurn, Chanel Green, Sydney Koh, Kristin White, Brandy Kuykendall, Sylvie Lovendahl

- Sun welcomed everyone and all members went around and shared about themselves.
- Sylvie, Brandy, and Kristin provide historical context from last year and years past.
- Everyone shared what they were looking forward to as being part of Site Council.
- A few members shared about past experiences and potential opportunities moving forward.
- Kristin shared how she appreciated hearing things from the teachers perspective when it came to instruction, content, and grant funds.
- Teachers shared how they also appreciated hearing the parents perspective.
- Members discussed how they were interested in having different components as part of the Site Council work (School Improvement Plan, fundraising, grant funds, school-wide data, etc.).
- The members agreed to wait until the next Site Council to officially appoint a parent facilitator to work in collaboration with Sun on the agenda and meeting logistics.
- The members agreed to meet the 3rd Wednesday of each month from 3:45-4:45 PM.
- Potential projects such as a *Weekend Food Pantry* was discussed. Sydney will look into this to see if other middle schools are doing something similar.
- Sun handed out the School Improvement Plan and two Site Council documents outlining logistics and an example of bylaws. Sun suggested they read over them in preparation for the next meeting.
- The team had a brief discussion on Working Agreements and Norms. Sun will bring an example from Monroe to the next meeting.

